

**ST. BERNARD-ELMWOOD PLACE CITY SCHOOLS  
BOARD OF EDUCATION  
August 23, 2010  
AGENDA  
6:30 p.m.**

- I. Call to Order
- II. Roll Call
- III. Public Participation
- IV. Executive Session  
Personnel matters
- V. Motion to Approve Minutes of Regular Meeting on July 12, 2010
- VI. Financial Report

A. Approve Financial Report for July 2010

B. Approve Investments for July 2010

<u>Investments as of 7/31/10</u>	\$4,581,373.84
<u>Investments Redeemed</u>	\$ -0-
<u>Investments Purchased</u>	\$ -0-
<u>Interest Income</u>	\$ 469.50

C. Accept the Following Donations

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
St. Bernard Eagles	1,696.37	001 1890	General Fund
St. Bernard Eagles	175.00	300 9303	Cheerleading
St. Bernard Eagles	75.00	019 9031	EPE Principal Fund
St. Bernard Eagles	250.00	007 9084	Wheeler Scholarship
St. Bernard Eagles	200.00	300 9301	Athletics-Boys Basketball

D. Approve Invoices with Then and Now Certificates in Excess of \$3,000

Butler Tech Online	\$3,185.00
EnergyUSA	3,672.18
Governmental Underwriters of America Inc.	22,512.00
Ruth Mitchell	4,800.00
Office Care LLC	43,757.36
Otis Elevator	4,204.14
Thyssenkrupp Elevator	7,444.92

E. Transfer of Funds

It is recommended that approval be given to transfer funds from the General Fund to the following fund:

<u>From</u>	<u>To</u>		
001 0000	300 9301	All Sports	\$ 9,000.00
001 0000	300 9301	Start Up Equipment JH	9,671.75
001 0000	300 9301	Start Up Equipment JV	12,940.75
001 0000	300 9302	Music Department	\$ 2,500.00

VII. Old Business

VIII. New Business

A. Personnel

1. Employment

It is recommended that the following be employed for the 2010-2011 school year as listed:

a. Certified Teachers

1. Linda Conway Hensley, School Psychologist, 3 days per week, M+30, Step 1

b. Classified Personnel

1. Jessica Morgan, Paraprofessional, Step 1, 7 hours per day, 5 days per week
2. Robyn Arnett, Paraprofessional, Step 1, 3.5 hours per day, 5 days per week
3. Robyn Arnett, Secretary (Special Ed. Dept.), 16 hours per week, effective August 20, 2010 through June 30, 2010
4. Joetta Hatton, Paraprofessional, Step 7, 7 hours per day, 4 days per week
5. Tina Kovach, Paraprofessional, Step 2, 7 hours per day, 5 days per week
6. Jennifer Spears, Step 2, 7 hours per day, 5 days per week
7. Brittany Terry Coy, Step 1, 7 hours per day, 5 days per week

c. Certified Substitute Teachers

Joyce Cargile  
Rhiannon Curtis  
Kelly Freudenberg  
Gena Hall  
Jackie Mantia  
Elizabeth McLean

d. Classified Substitute

Joetta Hatton

- e. Early Literacy Program/Preschool and Kindergarten Teachers
  1. Carolyn Maschmeyer, B, Step 4, 2 days per week, 7 ¾ hours per day
  2. Deborah Minges, B, Step 4, 2 days per week, 7 ¾ hours per day
  
- f. Authorization to Employ Developmentally Handicapped Students in the St. Bernard-Elmwood Place School District  
It is recommended that the administrative staff be authorized to employ students who are enrolled in the school district's Developmentally Handicapped classes. They are to be employed on an "if and when needed" basis for the 2010-2011 school year. Rate of pay will be \$2.50 per hour.
  
- g. Supplemental Contract for 2010-2011  
Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the person listed below under the designated supplemental contract, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contract listed below, effective at the close of the 2010-2011 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the person listed, along with the contract of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Rhiannon Curtis	Elementary Chorus	1
Steve Coffman	Varsity Girls Basketball	5

- h. Resolution and Supplemental Contracts for 2010-2011

RESOLUTION

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there is an opening for the position listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the position have accepted the position; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there is an opening in the position listed below by advertising the opening in appropriate local media, and at this time no such individuals with the qualifications deemed

necessary for the position by the Board of Education have applied and accepted the position.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Fred Guth	8 <sup>th</sup> Grade Volleyball Coach	5
Karen Guth	7 <sup>th</sup> Grade Volleyball Coach	5
Eric Strotman	Reserve Volleyball Coach	1

- i. Revision to Rhiannon Curtis' Step Placement on Salary Schedule  
It is recommended that, upon receipt of additional documentation verifying years of service, Rhiannon Curtis be placed at Step 3 of the teacher salary schedule.

- j. Summer Intervention  
It is recommended that the following be employed to provide summer intervention for the 2009-2010 school year:

<u>Name</u>	<u>Step</u>	<u>Building</u>	<u>Daily Hours</u>	<u>Total Days</u>
Kristopher Niehaus	1	HS	4	20

- k. Auxiliary Personnel for St. Clement School  
It is recommended that the following be employed to service St. Clement School and be paid with Auxiliary Funds:

1. Sandy Harris, Auxiliary Clerk, Step 17 of the Secretary Salary Schedule, 2 hours per day, 4 days per week, and 2 ½ hours one day a week for a total of 10.5 hours per week, effective August 17, 2010 through June 17, 2011, total of 193 days
2. Jennifer Dutschke, Title I Teacher, Bachelors Degree, Step 14, 3 hours per day, 5 days per week, and an additional ½ hour for IAT meetings on Thursdays for a total of 15.5 hours per week, effective August 17, 2010 through June 6, 2011, total of 188 days (40% of base salary)
3. Carrie Riley, Remedial Math Teacher, Masters Degree, Step 6, 3 ½ hours per day, 5 days per week for a total of 17.5 hours per week, effective August 17, 2010 through June 6, 2011, total of 188 days (50% of base salary)

- l. Consultants  
It is recommended that the following consultants be approved for the 2010-2011 school year, to be paid with federal funds for the Ohio Improvement Process:

Sharon Cooley  
Michelle Walker Glenn

Cheryl McDonough  
Ruth Mitchell  
Jennifer Moormeier  
Sherry Peters  
Mary Seibert

2. Approval of Salary Schedules

It is recommended that the following salary schedules be approved as presented in attachment #1 (yellow):

- a. Food Service Supervisor
- b. Supervisor of Nursing Services

B. Resolution for St. Bernard-Elmwood Place City Schools Contingency Plan - Calamity Days

It is recommend that the following Resolution for the St. Bernard-Elmwood Place City School District's Contingency Plan for Calamity Days be approved:

WHEREAS the 2010-2011 regular district school calendar fulfills the minimum 182-day requirement for total days of instruction; and

WHEREAS in addition to the regular school calendar, a district must designate at least five contingency days to be utilized in the case where the number of calamity days exceeds the statutorily allowed amount of five days; and

WHEREAS this resolution provides a plan for making up at least three school days (RC Section 3313.482); and

WHEREAS this resolution shall not conflict with any collective bargaining agreements that are in effect in the district (RC Section 3313.482 (A));

THEREFORE BE IT RESOLVED that the designated three contingency days to be utilized, should the number of calamity days for the 2010-2011 school year exceed five days shall be June 3, 6, and 7, 2011.

C. Approve Resolution on Reimbursement of Parents for Transporting Nonpublic School Pupils

WHEREAS, resident students in grades kindergarten through twelve are eligible for transportation pursuant to Section 3327.01 of the Ohio Revised Code and 3301-83-01 (F) (8):

WHEREAS, only resident students residing more than 1.4 miles from their school of attendance are eligible for transportation;

THEREFORE, BE IT RESOLVED that after examination of existing school bus routes, time schedules, student residence location, and available school conveyances, it is hereby declared that additional requirements for transportation by school conveyance levied by this amendment are impractical, and in lieu of providing such service, the St. Bernard-Elmwood Place Board of Education hereby agrees to pay parents or guardian of said pupils in lieu of providing such service, an amount which shall not exceed the state average cost to transport all pupils in the state the preceding year, and;

BE IT FURTHER RESOLVED that the Board of Education shall grant payments in lieu of transportation when a contract between the Board of Education and the parent to provide transportation is issued; and payment shall be made after the parent has submitted a "Certification of Transportation;" and that such payment shall not exceed the level of reimbursement by the State Board of Education, Pursuant to Section 3327.01 Ohio Revised Code and 3301.81-01 (F) (8), and;

BE IT FURTHER RESOLVED that this Resolution shall be applicable to the 2010-2011 school year only.

D. Approval of Bus Schedules

It is recommended that the bus schedules for the 2010-2011 school year be approved as presented in attachment #2 (green).

E. Bus Lease Agreement

It is recommended that a bus lease agreement among Roger Bacon High School, St. Clement Elementary, and St. Bernard-Elmwood Place Schools be approved for the 2010-2011 school year, as presented in attachment #3 (pink).

F. Approval of Athletic Handbook Revisions

It is recommended that revisions to the Athletic Handbook be approved as presented in attachment #4 (coral). ***Tabled for September Board meeting.***

G. Approval of Body Mass Index Screen Program Waiver Affidavit

It is recommended that the Body Mass Index Screen Program Waiver Affidavit be approved as presented in attachment #5 (gold).

H. Facilities Usage Request

It is recommended that the following facilities usage request be approved as presented in attachment #6 (white):

1. High School parking lot, Titan Boosters Rummage Sale, Ginger Phillips, August 28, 2010, 8:00 a.m. to 3:00 p.m.

I. Miscellaneous

Liaison Reports

- a. Curriculum Council Representative – Deborah Steidel
- b. Student Achievement Representative – Deborah Steidel
- c. Education Hall of Fame Committee Representatives – Tricia Hackney and Gabe Sanders
- d. Alumni Association Representative – Steven Rutenmueller
- e. Great Oaks Institute of Technology & Career Representative – Tricia Hackney
- f. Legislative Liaison Representative – Linda Radtke
- g. President’s Report – Steven Rutenmueller
- h. Superintendent’s Report - Dr. Mimi Webb
- i. Treasurer’s Report - Michael Mays

J. Adjournment

Board Meeting Dates

6:30 p.m.

September 27

October 25

November 22

December 20