

**MINUTES OF THE REGULAR MEETING OF THE ST. BERNARD-ELMWOOD  
PLACE BOARD OF EDUCATION ON NOVEMBER 28, 2011**

The St. Bernard-Elmwood Place Board of Education met in regular session on Monday, November 28, 2011, at 6:30 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Steven Rutemueller and opened with the Pledge to the Flag.

**Roll Call**

Present: Steven Rutemueller, Tricia Hackney, Gabe Sanders, Linda Radtke, and Deborah Steidel

Also present: Mimi Webb and Bruce Helwagen

Visitors (who signed in): Becky Balzer and Janet Haarman

**11-113 Executive Session**

Mrs. Hackney made a motion, seconded by Mrs. Radtke, to enter into Executive Session at 6:42 p.m. to discuss personnel matters. The motion passed by the following roll call vote:

Yes – Mr. Rutemueller, Mrs. Hackney, Mrs. Radtke, Mr. Sanders, and Mrs. Steidel

Regular session reconvened at 7:40 p.m. with all members present.

**Presentation**

There was a brief presentation given on Race to the Top.

**Public Participation**

None

**11- 114 Approve Minutes of Regular Meeting on October 24, 2011**

Mr. Sanders made a motion, seconded by Mrs. Hackney, to approve the minutes of the Regular Meeting on October 24, 2011. The motion passed by the following roll call vote:

Yes – Mr. Rutemueller, Mrs. Hackney, Mrs. Radtke, Mr. Sanders, and Mrs. Steidel

**11-115 Financial Reports**

Mr. Sanders made a motion, seconded by Mrs. Radtke, to approve the following:

|   |                 |
|---|-----------------|
| <b><u>Financial Report for October 2011</u></b> |                 |
| <b><u>Investments</u></b>                       | \$ 4,359,725.02 |
| <b><u>Investments Redeemed</u></b>              | \$ -0-          |
| <b><u>Investments Purchased</u></b>             | \$ -0-          |
| <b><u>Interest Income</u></b>                   | \$ 131.69       |

Donations

| <u>Source</u>                 | <u>Amount</u> | <u>Fund</u> | <u>School/Club</u>                |
|-------------------------------|---------------|-------------|-----------------------------------|
| Joseph & Kathryn Schindler    | 1,000.00      | 007 9073    | Student Aid                       |
| William & Judith Carroll      | 100.00        | 007 9092    | Jerry Radtke Titan<br>Scholarship |
| Robert & Elvira Disbennett    | 50.00         | 007 9092    | Jerry Radtke Titan<br>Scholarship |
| William & Nancy Koebel        | 25.00         | 007 9092    | Jerry Radtke Titan<br>Scholarship |
| Junior National Honor Society | 150.00        | 200 9214    | Senior National<br>Honor Society  |
| Class of 2012                 | 500.00        | 200 9241    | Class of 2013                     |
| Elmwood Place Eagles          | 170.00        | 018 9031    | EPE Principal's Fund              |

Invoices with Then and Now Certificates in Excess of \$3,000

|                    |             |
|--------------------|-------------|
| Century Resources  | \$ 9,975.50 |
| Interim Healthcare | 3,600.00    |
| SWON Libraries     | 3,263.00    |

The motion passed by the following roll call vote:

Yes – Mr. Rutemueller, Mrs. Hackney, Mrs. Radtke, Mr. Sanders, and Mrs. Steidel

11-116 Job Descriptions

Mr. Sanders made a motion, seconded by Mrs. Steidel, to approve the following job descriptions as presented:

Freshman Girls Basketball Coach  
Freshman Boys Basketball Coach

The motion passed by the following roll call vote:

Yes – Mr. Rutemueller, Mrs. Hackney, Mrs. Radtke, Mr. Sanders, and Mrs. Steidel

11-117 Employment

Mr. Sanders made a motion, seconded by Mrs. Hackney, to approve the following:

Certified Substitutes

Linda Crawford  
Laurie Wagner

Classified Substitute

Brittany Dewey

Resolution and Supplemental Contracts for 2011-2012

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there is an opening for the positions listed below and at this time no such certificated employees with the qualifications

which the Board of Education deems necessary for the positions have accepted the position; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there are openings in the positions listed below by advertising the opening in appropriate local media, and at this time no such individuals with the qualifications deemed necessary for the positions by the Board of Education have applied and accepted the positions.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

| <u>Name</u>            | <u>Position</u>                        | <u>Step</u> |
|------------------------|--|-------------|
| Kevin Gilligan         | Freshman Boys Basketball               | 1           |
| Brandon (Jake) Johnson | 7 <sup>th</sup> Grade Girls Basketball | 1           |

Home Instruction Tutor

Sarah Girard to provide home instruction to a special needs student, up to five hours per week, effective November 29, 2011 through March 1, 2012

The motion passed by the following roll call vote:

Yes – Mr. Rutemueller, Mrs. Hackney, Mr. Sanders, and Mrs. Steidel  
Abstain – Mrs. Radtke

11-118 Family Medical Leave Request

Mrs. Radtke made a motion, seconded by Mrs. Steidel, to approve Megan McGarey's Family Medical Leave request, effective March 20, 2012 through May 8, 2012.

The motion passed by the following roll call vote:

Yes – Mr. Rutemueller, Mrs. Hackney, Mrs. Radtke, Mr. Sanders, and Mrs. Steidel

11-119 Approval of Memorandum of Understanding between the St. Bernard-Elmwood Place Education Association and the St. Bernard-Elmwood Place City School District Board of Education

Mr. Sanders made a motion, seconded by Mrs. Radtke, to approve the Memorandum of Understanding between the St. Bernard-Elmwood Place Education Association and the St. Bernard-Elmwood Place City School District Board of Education.

The motion passed by the following roll call vote:

Yes – Mr. Rutemueller, Mrs. Hackney, Mrs. Radtke, Mr. Sanders, and Mrs. Steidel

11-120 Facilities Usage Request

Mrs. Radtke made a motion, seconded by Mr. Sanders, to approve the following facilities usage request:

1. High School Cafeteria, Titan Soccer Team Pot Luck Dinner, Tricia Hackney, November 15, 2011, 5:30 p.m. to 8:30 p.m.

The motion passed by the following roll call vote:

Yes – Mr. Rutemueller, Mrs. Radtke, Mr. Sanders, and Mrs. Steidel  
Abstain – Mrs. Hackney

#### Miscellaneous

The following committee members gave reports unless noted:

- a. Curriculum Council Representative – Deborah Steidel
- b. Student Achievement Representative – Deborah Steidel
- c. Education Hall of Fame Committee Representatives – Tricia Hackney & Gabe Sanders --No report
- d. Alumni Association Representative – Steven Rutemueller
- e. Great Oaks Institute of Technology & Career Representative – Tricia Hackney – No report
- f. Legislative Liaison Representative – Linda Radtke
- g. President’s Report – Steven Rutemueller
- h. Superintendent’s Report - Dr. Mimi Webb
- i. Treasurer’s Report – Mike Mays – No report

#### 11-121 Work Session

Mrs. Radtke made a motion, seconded by Mr. Sanders, to move the December 19 Board meeting from 5:30 p.m. to 4:30 p.m., with a one-hour work session at the beginning of the meeting. The motion passed by the following roll call vote:

Yes – Mr. Rutemueller, Mrs. Hackney, Mr. Sanders, and Mrs. Steidel

#### 11-122 Adjournment

Mr. Sanders made a motion, seconded by Mrs. Radtke, to adjourn the meeting. The motion passed by the following roll call vote:

Yes – Mr. Rutemueller, Mrs. Hackney, Mr. Sanders, and Mrs. Steidel

Meeting adjourned at 8:23 p.m.