

ELMWOOD PLACE
ELEMENTARY
2009-2010



STUDENT
HANDBOOK

Elmwood Place Elementary
400 Maple St.
Elmwood Place , Ohio 45216
Phone: 482-7115 Fax: 641-5502
Principal: Lisa Pfalzgraf
Secretary: Kathy Clements

Grading System

Kindergarten – 1

O	90-100
S+	80 – 89
S	70 – 79
S-	60 – 69
I	59 or below

Grades 2 - 6

A – Excellent	90 – 100
B – Above Average	80-89
C – Average	70-79
D – Poor	60-69
U – Unsatisfactory	59 and below

School Day Hours

8:00 a.m.	Breakfast begins
8:20 a.m.	Breakfast ends
8:25 a.m.	Morning bell for all children
8:30 a.m.	Tardy bell
3:05 p.m.	Grades Kindergarten – Sixth dismissal

Honor Roll Requirements

Grades 2 – 6

First Honors

Students must have a minimum of four (4) “A’s” in academic subjects with the remaining grades no less than a “B”.

No more than three (3) unexcused absences in the quarter.

Not less than a “C” in any special subject.

Second Honors

“B” or better in all academic subjects.

No more than three (3) unexcused absences in the quarter.

Not less than a “C” in any special subject.

Academic subjects include: reading, language arts, math, science, and social studies.

Special subjects include: art, music, and physical education.

Excellent Attendance

Grades Kindergarten – 6th - Quarterly and Annual requirements

Students must not have more than one excused absence and/or one excused tardy in each quarter to be recognized as having earned excellent attendance for that quarter.

To qualify for annual excellent attendance recognition, a student may not have more than one excused absence and/or one excused tardy for the entire year. All students who have earned excellent attendance for the entire school year will be invited to attend a special event in their honor prior to the end of the school year.

Pupil Progress Report to Parents

Students will receive a report of academic achievement at the end of each quarter. (See school calendar.) Report cards may be held for failure to pay fees, fines, or lunch charges.

Interim reports may be issued on or about the fifth week of each quarter. Parents are encouraged to request special interim progress reports at any time if they feel it is necessary.

Misconduct or Unsatisfactory Reports may be sent home by your child's teacher should it become necessary. If you receive one of these reports, please discuss the problem with your child and the teacher so corrections can be made.

Promotion and Retention of Students

Promotion or retention of a student shall be based solely on the premise that each student shall be placed in the best environment for learning. The student, parents, teachers, and principal will review what the student has accomplished during the year, what interventions and supports staff has put into place, and what he/she will be expected to do in the coming year. If it is determined to be in the best interest of the student, he/she will be recommended for retention.

- a. Age, maturity, grades, and achievements level are the basic factors governing promotion or retention.
- b. Any student who is truant, (absent without an excuse), for more than 10% of the required attendance days of the current school year and has failed two (2) or more of the required curriculum subject areas in the current grade shall be retained unless the student's principal and teacher of the failed subject areas agree the student is academically prepared to be promoted to the next grade level.
- c. "Academically prepared," as used in this policy, is defined as the principal, in consultation with the student's teacher(s) has reviewed the student's work and records and has concluded that, in his/her judgment as a professional educator, the student is capable of progressing through and successfully completing work at the next grade level.

Responsibilities of Students

Quality of work – Students must do their best each day and complete assignments, including homework and lessons missed because of absence.

School rules – Each student must abide by school rules and regulations and accept the directions of teachers, school officials, and others who have been assigned leadership responsibility. Students must also abide by school rules at all times when on the way to and from school. This includes the respect for property of individuals and school.

Personal standards – Pupils must dress for the task of learning, meet standards of health and cleanliness, be honest, be courteous, and refrain from profanity, obscenity, smoking, and drug use.

Responsibilities of Parents

The ultimate responsibility for student behavior rests with parents. Send your children to school to learn. The following are specific responsibilities:

- a.. Maintain an active interest in your child's daily work.
- b. Support the school in requiring the students to observe all school rules and regulations and accepting responsibility for any willful misbehavior on their part.
- c. Read all communications, and sign/return as requested.
- d. Cooperate with the school and show your children how important their education is by attending conferences on conference day. Parent-Teacher conference days are scheduled to accommodate working parents.
- e. When they are healthy, insist your children attend school every day, even in inclement weather. When the school is open, students are expected to attend.

Telephone Calls:

From parents to students...Messages from parents/guardians to students may be given to the secretary or a staff member for delivery at a convenient time. Students will not be called to the telephone during the school day unless there is an extreme emergency. Please do not make these calls a regular routine.

From students to parents...Students are permitted to use the phone in the office area only in the case of an emergency. No student is permitted to use the phone without permission from an administrator or designee.

Cell phones...Cell phones are not permitted to be used during the school day and should remain in the off mode during school hours. Any use of a cell phone during school hours will result in an immediate call to parent to come retrieve it from their child.

Closed Campus/Lunch

Lunch off campus is prohibited for students in grades Kindergarten – 6th grade. Students may eat in the cafeteria or bring a lunch from home. Parents who wish to take their child out to lunch for a special occasion must fill out the necessary paperwork located in the office prior to the scheduled date they wish to remove the child from school for lunch. The child should not leave before their regularly scheduled lunch period begins and should return by the end of their regularly scheduled lunch period, unless special permission for extended time has been granted by the administrator.

Student Conduct

Students are expected to conduct themselves in conformity with all school regulations and accept direction and instruction from authorized school personnel. A student who fails to comply with the established rules and regulations of the school as set forth in the Student Code of Conduct or with any reasonable request made by authorized school personnel shall be subject to detention, in-school suspension, expulsion, emergency removal, or permanent exclusion.

In addition to the aforementioned requirements, the Board of Education has a policy of zero tolerance for violent, disruptive, or inappropriate behavior on the part of any student. Any student who engages in violent, disruptive or inappropriate behavior, shall be subject to disciplinary procedures.

Violent behavior shall be defined as any behavior or act on the part of the student which

causes, or has the potential to cause, physical injury to any other person. Disruptive behavior shall be defined as any behavior by a student which causes a disruption in the good working order and educational missions of the school or any school activity. Inappropriate behavior shall be defined as any behavior by a student which in the sole discretion of the appropriate school official, is not conducive to the creation, maintenance or fostering of an academic atmosphere. Included in these definitions, but by no means limited to these definitions is excessive truancy from school by any student.

The superintendent or designee shall formulate and establish strategies to curb the violent, disruptive or inappropriate behavior on the part of students. These strategies should be specifically addressed to the prevention of the types of prohibited behavior as well as a program of intervention on the part of the school district's personnel to prevent further prohibited acts.

This policy of student conduct applies to a student who is in the custody or control of the school, on school grounds, or close proximity to, at a school-sponsored function or activity, or on a school-owned or provided transportation vehicle.

The policy of student conduct governs student activity at all times, on or off school property, when such student conduct is reasonably related to the health, safety, and welfare of students, or such conduct would unreasonably interrupt the educational processes of the St. Bernard-Elmwood Place City Schools.

Students shall annually receive at the beginning of the school year or upon entry during the year a copy of the Student Code of Conduct setting forth the rules and regulations to which they are subject while enrolled in school or while participating in a school sponsored activity or function. The administration shall make all students aware of the Student Code of Conduct and will subject the student to discipline pursuant to the disciplinary procedures contain therein. Parents will also be informed of the conduct expected of students.

Suspensions:

1. The superintendent or principal may suspend a student for up to ten school days.
2. Written notice of suspensions will be sent with the student and will also be mailed to the parent indicating reasons for suspensions.
3. The student will be informed of his/her opportunity to appear before the principal or superintendent to challenge the reasons for the suspensions or otherwise explain his/her actions.

Expulsions:

1. The superintendent may expel a student.
2. Written notice of the intention to expel will be given to both the student and the parent or guardian. This notice will include the reasons for the intended expulsion.
3. The notice will state the time and place to appear for further explanation of the expulsion actions. The time so stated will be within a period of three (3) to five (5) days after the notice of expulsion is given. Neither the student nor the parent/guardian is required to appear if they choose.
4. If the pupil is expelled after the hearing, the administration will notify the pupil, parent, guardian or custodian, and the treasurer of the Board of Education within twenty-four (24) hours. This notice shall include:
 - a. The reasons for expulsion.
 - b. The rights of the pupil, parent/guardian, or custodian to appeal the said

- expulsion to the Board of Education or its designee.
- c. The right to be represented at the appeal before the Board of Education or its designee.
 - d. The right to request the hearing before the Board of Education or its designee be in executive session.

Emergency Removal:

1. The superintendent, principal, or designee may remove a student from curricular activities, extracurricular activities, and/or the school premises.
 - a. Teachers may remove a student from curricular or extracurricular activities under his/her supervision, but not from the school premises altogether.
 - b. A student may be removed without hearing if the student's presence "poses" a continuing danger to persons or property or ongoing threat of disrupting the academic process, either within a classroom or elsewhere on the school premises."
2. Notice and hearing procedures can be waived.
3. An informal hearing must be held within seventy-two hours after the initial removal is ordered. This hearing will be before the superintendent, principal or designee, and will be in the presence of the person who ordered the removal.
4. Within twenty-four hours after the informal hearing, the decision of the person hearing the case will be forwarded to the parents or guardian of the students. This decision will indicate the action taken as the result of the hearing.
5. When a student is removed from curricular or extracurricular programs, he/she will be kept out of the activity until the matter of his/her misconduct has been disposed.
6. Removal – None of the notice or hearing requirements set forth in Section 1 and 2 above shall be necessary when a pupil is removed from activities for a period of less than twenty-four (24) hours and is not subject to suspension and/or expulsion.

In School Suspension:

1. The superintendent or principal may place a student in In-School Suspension.
2. Written notice of In-School Suspension will be sent with the student and will also be mailed to the parent indicating reasons for the In-School Suspension.
3. The student will be informed of his/her opportunity to appear before the principal or superintendent to challenge the reasons for the action taken or otherwise explain his/her actions.

Student Conduct on School Buses

The St. Bernard-Elmwood Place Board of Education is committed to ensuring the safe and efficient operation of its school buses. Pursuant to Ohio Revised Code 3327.014 students riding district school buses may have bus riding privileges suspended by the Superintendent or other district administrators for a period of time not to exceed eighty (80) days for any violation of the Student Code of Conduct or a violation of the reasonable rules and regulations established by individual school bus drivers. The student is subject to the Student Code of Conduct and bus riding regulations while he or she is physically riding the bus and when the student is at or near a school bus stop.

Students riding district buses are under authority of, and directly responsible to, the bus driver. The driver has authority to enforce established regulations for bus conduct. Disorderly conduct or refusal to submit to the authority of the driver will be sufficient reason for refusing transportation services or suspending transportation services to any student.

Before a suspension from bus riding privileges is imposed under this policy, the Superintendent or Administrator shall provide notice of intent to suspend these privileges to the student and provide the student the opportunity to appear before the Superintendent or Administrator regarding the reasons for suspending the student's bus privileges. The parent of the student shall be notified of the suspension and reasons therefore within one school day of suspension. Students are subject to emergency removal from a school bus in accordance with the provisions of R.C.3313.66(C).

This policy will be posted in a centralized location in each school building and will be provided to students and parents upon request.

Job Shadowing

"Take your Son/Daughter to Work Day"

In recognition of the importance of career education, St. Bernard-Elmwood Place Schools offer students the opportunity to investigate a career of special interest through job shadowing a parent, grandparent, or other relative. Job Shadowing Day will be the fourth Thursday in April each year, the same day as the nationally recognized "Take Your Son/Daughter to Work Day." To be eligible, students must have no more than FIVE absences (total of excused and unexcused) up to the day of the Job Shadowing. Proper paperwork must be completed by the student and the parent before the Job Shadowing experience.

Attendance Policy

All students are expected to attend school regularly. They are expected to be at school on time for classes in order to obtain maximum benefit from the instructional program and to develop habits of punctuality, self-discipline, and responsibility. There is a direct relationship between attendance and student achievement. Students who have good attendance generally achieve higher grades, enjoy school more, and are more employable after they have completed high school.

Ohio law places upon the parent/custodian or other person having charge of any child, the responsibility for assuring the attendance at school of children between five and eighteen years of age. House Bill 281 changes the compulsory school age of the kindergarten child to age five as of January 2001. (Revised Code 3321.04). "Every parent, guardian or other person having

charge of any child of compulsory school age who is not employed under an age and school certificate must send such child to a school, which conforms to the minimum standards prescribed by the State Board of Education for the full time the school attended is in session, which shall not be less than thirty-two weeks per school year. Such attendance must begin within the first week of the school term or within one week of the date at which the child begins to reside in the district or within one week after his/her withdrawal from employment.”

The parent/custodian is required to telephone the school by 9:00 a.m. on the day a student is absent. If there is no phone accessible to the parent, a note must be sent in with the child to the school upon the child’s return. The note must state exact date(s) of absences(s) and an accurate description of the reason for the absence. If the student was ill, the nature of the illness is to be stated.

If a student is absent and no telephone call has been received from the parent/custodian, the building principal or designee shall attempt to contact the parent/custodian to report the student absent and inquire as to why the student is absent. Emergency or work telephone numbers will be called if the parent/custodian cannot be reached at the home telephone. Date and time of parent/custodian contact or attempts to contact the parent/custodian will be documented and kept for future reference.

I. **Excused Absence**

- A. Personal illness
- B. Unavoidable medical, dental appointment.
- C. Death in the family.
- D. Illness in the family.
- E. Unavoidable business appointment.
- F. Religious obligations, if permission is granted in advance of Absence.

Excessive Absence

Most absences are considered excused if the parent/guardian has explained the absence to the satisfaction of the administration. Any absence excused or unexcused cost students valuable learning time. More than 4 days absence in any quarter/cumulative throughout the year without good medical cause or good reason in considered Excessive Absence.

At this time, a letter from the school may be sent to the child’s place of residence, requiring a doctor’s statement for any additional absences. Failure to provide the required statements will result in absences being listed as unexcused. An accumulation of unexcused absences may result in charges of Failure to Send and Habitual Truancy through the Hamilton County Juvenile Court.

Tardiness to School

Students will be considered tardy to school when arriving after 8:30 a.m. and prior to 10:00 a.m.

The following will be considered a half-day absence:

1. Arrival after 10:00 a.m.
2. Dismissal prior to 1:30 p.m.
3. Missing two or more hours in one school day.

K, 1ST, 2ND AND 3RD Grades:

1 st time:	Warning
2 nd time:	Warning
3 rd time:	Warning
4 th time:	Letter to the parent.
5 th time:	Home Visit
6 th time:	Conference with Principal and Attendance Program Coordinator

4th, 5th and 6th Grades:

1 st time:	Warning
2 nd time:	Warning
3 rd time:	Call and letter to Parents
4 th time:	Student required to make up missed time, before or after school, or recess
5 th time:	Student required to make up doubled missed time, before or after school or recess
6 th time:	Conference with student, parent, principal and attendance program coordinator

Tardiness will be handled only as an informal hearing unless the student has been in court before and he/she has been adjudicated unruly. The student is then considered to be in "Violation Of A Court Order" and an automatic VCO charge should be filed. If he/she does not qualify under the attendance rules, the child has violated the court order by not being in school on time.

****Tardiness due to non-school provided transportation will be considered unexcused.***

Pediculosis (Lice) Control Procedures

The school will conduct three screenings of all elementary school students during the year. The screenings will be done at the beginning of the year and after students return from winter and spring breaks. When a student is referred for possible infestation, school personnel will examine the child's hair and contact the parent if there is evidence of infestation. The student will then be sent home to receive treatment with a pediculicidal product and nit removal. Siblings of the infected child and the students in the child's class will also be examined.

The student must be re-examined upon return to school by the nurse or designee before entering the classroom to verify the absence of live infestation and/or nits. An additional check will be done five to seven days after the initial treatment. If a student has two or more infestations within a month, an examination will be done weekly for four consecutive weeks. After four weeks of being lice free, the procedure will stop. Three school days per infestation episode are considered to be an excused absence. Additional absences are considered unexcused and could possibly be counted as truancy. There must be at least seven days of lice-free days before another infestation to be considered a new episode.

Parents will be given written instruction on transmission and treatment procedures, including products available and where they can be obtained, along with measures necessary to treat the home and family members. Parents will also be given the guidelines for readmission and the explanation of excused and unexcused absences.

Health and Safety

Major accidents: parents are immediately notified. If parents are unavailable, the alternate name on the registration form is contacted. If neither can be reached, the nurse or principal will take the responsibility which has been granted by parents to seek professional help. In all cases of emergency, every effort will be made to notify the parents. **Parents are responsible to provide phone numbers which will allow the school to reach them in time of crisis. These numbers must also be updated as it becomes necessary.**

Minor cuts and scratches are treated by the nurse, teacher or secretary..

Dispensing Medication

Medication (prescription and over-the-counter) will be given by designated school personnel. For your child to receive medication at school, a permission form from the parent/guardian and a physician's request form must be completed and returned to the office before the child receives the medication. All medication must be brought to school in the container in which it was dispensed by the prescribing physician or licensed pharmacist.

Parent Visitation

Parents are encouraged to visit school. To eliminate undue interruptions, however, **ALL VISITS TO TEACHING AREAS ARE TO BE SCHEDULED PRIOR TO THE VISIT THROUGH THE PRINCIPAL. YOU MUST REPORT TO THE OFFICE FIRST.**

Please do not try to hold a conference with the teacher about your child when you are in the teaching area observing. Make an appointment to confer before or after school. Here are a few tips on how to get the most from your visit: Several visitations of about 30-60 minutes are better than staying too long at any one time. You will probably find the back of the room more satisfactory in which to observe. Come at any time of day when the work you want to see is likely to be in progress. Check with your child's teacher beforehand.

Parent's Access To Student Records

Communication lines between parents and teachers must remain open in regard to the records being maintained on the progress of students. School records must contain personal information about the student (name, birthday, address, phone, etc.), test scores, yearly grade averages, health and emergency information, information about the student's progress in the academic areas, as well as special interest and aptitudes.

Parents have the right to request access to their child's school records and the reasonable request of school officials to explain and/or interpret those records. Parents may request copies of the records and they are afforded the opportunity for a hearing to challenge the contents of the records. School officials must grant access to these records within 45 days of the request. A fair charge may be imposed for the cost of the copies requested.

Non-Custodial Parents Access To Student Records

A divorce or change in custody does not change the right of a natural parent to have access to their child's records. A non-custodial parent may request and receive a copy of the child's records; however, step parents have no right to records, reports or conferences unless these rights are granted to them by the custodial parent.

Cafeteria - Breakfast and Lunch

Student behavior in the cafeteria is based on courtesy and cleanliness. This means each student leaves the lunchroom in acceptable condition. Students are to remain in the cafeteria until they have finished eating.

Breakfast will be served from 8:00 a.m. to 8:20 a.m. Free and reduced priced meals will again be available. Instructions for application are being sent home the first week of school.

When buying lunch and breakfast tickets, please put money in separate envelopes or write separate checks. Pay for one week at a time. A lunch charge may be obtained through the school office when a student forgets to bring lunch money from home. These charges should be paid the following day. Failure to pay overdue charges will result in our holding report cards.

Pupil Personnel Services

In addition to the classroom and special area teachers, other pupil services available from certified personnel are: psychological testing, speech and hearing therapy, and emergency first aid.

Lost Books or Materials

Students are required to maintain their assigned textbooks. Students may be assessed fines for lost or damaged materials assigned to them throughout the school year. Examples: books, handouts, worksheets, packets, workbooks, etc.

Make-Up Work

Students will be given an equal number of days that they are absent to make up work for excused absences. Additional consideration will be given to the students who experience extended illnesses, pending proper medical recommendation.

Change of Address:

It is imperative that each student keep the school informed of any change in address. This includes the change of a telephone number. All changes will be recorded with the school secretary.

Withdrawal from School

Parents who wish to withdraw their child from school will accompany the student to school and sign the proper "Consent for Record Release" form. All information including new school address, new mailing address and telephone number must be included if possible. All fees and fines must be paid before the school will release pertinent information.

Visitors

Persons other than school employees or pupils entering St. Bernard-Elmwood Place Schools must report directly to the principal's office for clearance. Student visitors will not be permitted to attend classes during school hours. Loitering on school grounds is prohibited, in accordance with Ohio Revised Code 2911.21.

Calamity Days – School Closings

The St. Bernard-Elmwood Place Board of Education has determined that the Superintendent must make the decision if school is to be closed during inclement weather. In case of severe weather, the official announcement of school closing may be heard over radio or TV stations. Listen to these stations and PLEASE DO NOT CALL THE SCHOOL.

WCPO TV – Channel 9
WKRC TV – Channel 12
WLWT TV – Channel 5
WCIN – AM
WCKY – AM
WEBN – FM

WGRR – FM
WIZF – AM
WLW – AM
WPPT – FM
WSAI – AM
WVXU – FM

Family Vacation

We feel very strongly that family vacations should be arranged around the school calendar. We do realize, however, this is not always possible. If you find it absolutely necessary to take your family vacation during the school year, please notify the school office and the classroom teachers as soon as possible so proper preparation time can be given to assigning work for your child to complete while you are away. Work assigned must be returned immediately upon the student's return.

Gym Clothes

Primary and Intermediate students will be required to have gym shoes for class.

Dangerous Games and Toys

Elementary school rules do not allow hardball or stone throwing, snowballing, or tackle football for reasons of safety. Cell phones, knives, skateboards, guns, squirt guns, radios, or other toys must be left at home. Items brought to school will be taken and parent/guardian will be called immediately to discuss return/disposal of the item. Some items brought to school could result in disciplinary action.

To and From School

The school is directly responsible for supervision of students only while they are on school property. Once the student leaves the school they become the responsibility of the parents. We will cooperate with parents stressing the rules of safety to and from school and at bus stops. We will assist with discipline problems that occur between home and school; however, misbehavior that occurs off school property is a police matter.

STUDENT DRESS CODE POLICY

All St. Bernard-Elmwood Place standard dress and appearance must be in compliance with the St. Bernard-Elmwood Place Student Dress Code.

Students shall dress in such a manner that clothing or appearance is not a source of distraction and does not endanger their safety, health, or physical well-being. To be proper for school, dress and grooming should be clean, neat, and conducive to learning. Examples of appropriate dress and/or grooming are listed. It must be understood that final interpretations of appropriate dress and grooming will reside with the building principal and/or designees.

1. Slacks, Shorts/Skorts, Skirts

- Must be solid colors.
- Skirts must be of reasonable length.
- Jeans are permitted on designated days only.
- Sweat pants are not permitted.

2. Shirts, Sweatshirts, Sweater Vests, and Sweaters

- Shirts must be solid color with a collar.
- Any artwork (logo, insignia, emblem, etc.) must not be larger than three inches by five inches.
- Titan Pride sweatshirts /hoodies are acceptable with a collared shirt underneath.

3. St. Bernard-Elmwood Place "Titan Spirit Wear" is acceptable on Designated days.

4. Clothing and tattoos, buttons, insignias etc. are not permissible that bears statements, slogans, images, or insignia that are;

- Indecent or, obscene,
- Suggestive of violence, including gang identification.
- Threatening or demeaning.
- Representing alcohol, tobacco or drugs.
- Likely to interfere with the educational process.

5. No visible body will be permitted with the exception of the ears.

6. Extreme make-up and/or hair color will not be permitted. Make-up and hair color must be of a natural color or tone.

7. Articles of clothing meant to be worn outdoors rather than indoors will not be worn during the school day and should be kept in the students' lockers or assigned areas.

8. Hats, head coverings, headgear, scarves, headbands, bandanas, gloves or mittens, and/or sunglasses (unless directed by a doctor) are not to be worn. Heavy chains, studded bracelets, dog collars, and other articles which may be judged to be potentially harmful to the students and/or could be used as weapons will not be permitted.

11. Bookbags, backpacks, and large utility bags will not be allowed in the classrooms and must be kept in school-provided lockers, or in areas designated by the principal and/or designee, during the school day.

12.. Open-toed shoes are not permitted.

13. The final interpretations of appropriate dress, grooming, and school standard dress specifications rest with the building principal and/or designees. The revised St. Bernard- Elmwood Place Student Dress Code Policy will become effective for all students the first day of the school year.

St. Bernard-Elmwood Place School-Based Health Center:

The St. Bernard-Elmwood Place Schools School Based Health Center provides assistance to families in caring for their children's physical, dental, and behavioral health. Utilizing the services of a Board Certified Pediatrician, and health aide. The program provides care to children at the district's two elementary schools and middle-high school. The pediatrician is available for appointments or routine physicals, diagnosis of acute health conditions, monitoring of chronic conditions, evaluation and treatment of minor injuries, immunizations, and other physical health care. Enrollment in the Health center is required for care, except in the case of emergency care. To request appointments or services for your child, please call 641-0169.

After School Homework Assistance and Academic Support

Information regarding this program will come home with students during the first few weeks of school. Teachers will be recommending students for the program and will send home the appropriate permission information at that time.

Note to Parents

The St. Bernard-Elmwood Place Board of Education has approved two policies that will be of interest to parents. The first policy, the ***School Wellness Plan***, establishes goals to promote student wellness in the areas of nutrition education, physical activity/physical education, and other school-based activities.

The second policy, titled ***Academic Acceleration***, addresses the subject of moving highly capable students along faster than normal age-based students. The policy covers referring and evaluating students for possible grade-level accelerated placement as well as subject area acceleration.

If you are interested in receiving a copy of either of these policies, call Donna Barnett at 482-7123 and request your copy. Copies of both policies are also available in each of the three school offices.

